

Supervised Independent Living (SIL) Rate

Creating or Modifying a Supervised Independent Living Rate

Note: The child for whom you create a SIL Rate page should have an open SIL Out of Home Placement with the supervising agency (if the county is supervising they would need to be set up as the placement provider).

1. From the desktop, go up to Maintain > Independent Living > Supervised Independent Living Rate (you do not need an assignment to the case).
2. Use the Search hyperlink to search out the case participant and the case.

Note: You can only create or modify SIL rates for placements in your county.

3. Click the Create or Modify link.

Note: Each SIL placement will have only one rate page. If the rate changes the user returns to the rate page and ends or inserts cost items.

Placement Selection for Supervised Independent Living Rate - Internet Explorer

WiSACWIS UAT

Print Spell Check Help

Basic

Child: [Badger, Bucky \(10185761\)](#) Search Case: [Badger, Bucky \(8398022\)](#) County: Milwaukee

Supervised Independent Living Placement Selection

Begin Date	End Date	Placement Provider	
06/01/2015		Butterflies SIL Services (8057344)	Create
05/01/2015	05/31/2015	Butterflies SIL Services (8057344)	Modify

Close

100%

Once a Supervised Independent Living Rate has been created it can also be accessed from the outliner underneath the placement.



- The Supervised Independent Living Rate page contains the three group boxes; Basic, Supervised Independent Living Rate Details and Approved Payments for Current Month (or Last Month of Placement).

Supervised Independent Living Rate - Internet Explorer

eWiSACWIS UAT

Print Spell Check Help

Basic

Case: [Badger, Bucky \(8398022\)](#) Child: [Badger, Bucky \(10185761\)](#) DOB: 01/01/1996 County: Milwaukee

Placement Provider: [Butterflies SIL Services \(8057344\)](#) Parent Agency: [Butterflies SIL Services \(8057344\)](#)

Placement: [Supervised Independent Living 06/01/2015 - Present](#)

Supervised Independent Living Rate Details

Cost Item	Rate	Frequency	Start Date	End Date	Provider	Status
	\$0.00		00/00/0000	00/00/0000		Pending

Search Delete

Insert

Approved Payments for Current Month (or Last Month of Placement)

Total: \$0.00

Save Close

100%

The Basic group box shows the case name, child's name, DOB, county provider name, parent agency and placement information.

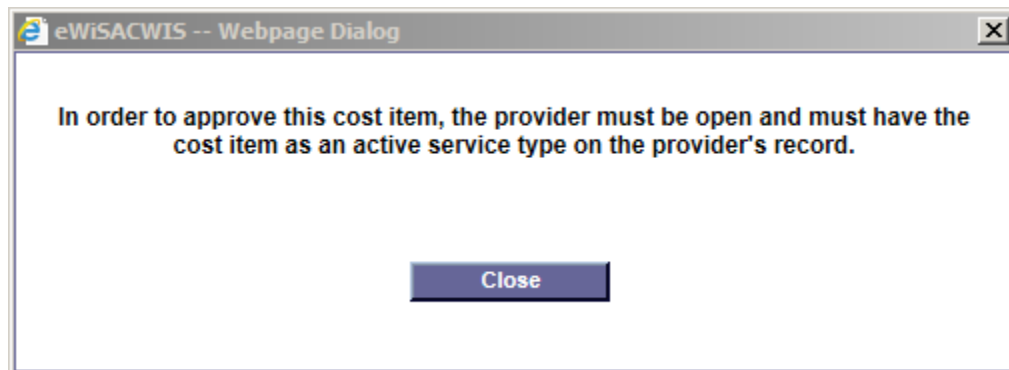
- The Supervised Independent Living Rate Details group box is used to enter SIL cost items. Use the Insert button to add a new cost item

Cost Item	Rate	Frequency	Start Date	End Date	Provider	Status	
SIL: Rent	\$500.00	Monthly	06/01/2015	00/00/0000	Larry Landlord (8059084) Search	Pending	Delete
SIL: Supervision/Admin	\$50.00	Daily	06/01/2015	00/00/0000	Butterflies SIL Services (8057344)	Pending	Delete

- Cost items can be entered as a monthly rate, daily rate or one-time payment.

Note: One-time items will display and create services with the same begin and end date.

- Start and End dates for a cost items (except for “Other”) cannot overlap.
- Cost items can be entered with start and end dates in the future.
- An end date is not required for open placements.
- Click the Search link to search out the provider (Home or Private) that will receive payment for that cost item. Each cost item can have a different provider (Agency, Child, Landlord, etc.)
 - Supervision/Admin can is considered administrative not maintenance payment and can only be paid to the placement provider, if Supervision/Admin is selected the provider will automatically be selected.
 - In order to approve a cost item the provider must have the corresponding service type active.

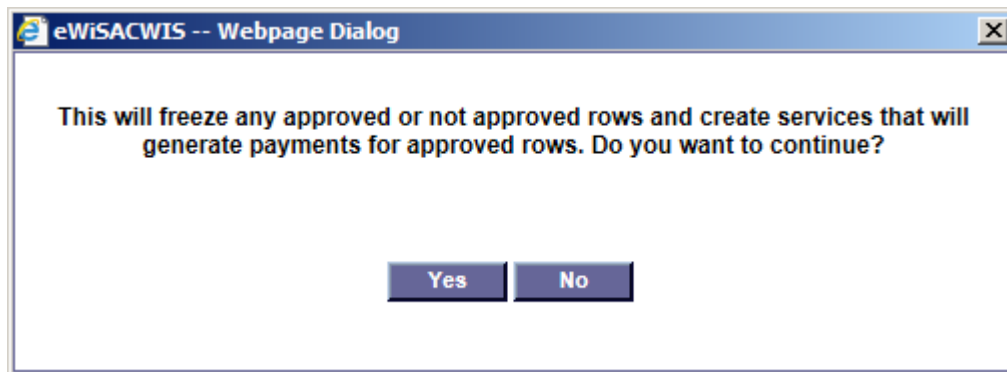


- The status dropdown is used to approve or not approve cost items and is only enabled for workers with level 3 approval security. The SIL rate page does not use the standard eWiSACWIS approval process.

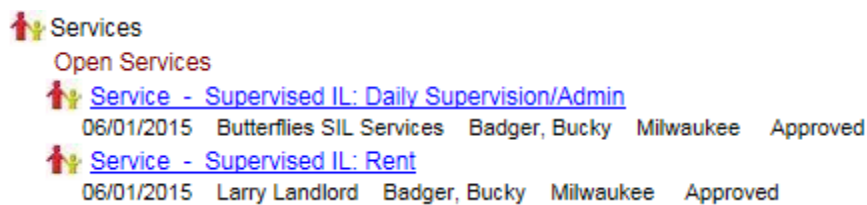
Note: Workers who do not have the necessary security to approve cost items themselves can use the action “Refer to Rate Setter for Approval” under the options menu. This will send an e-mail message to the county’s rate setter as entered on the automated message distribution list.

- The delete link can be used to delete a row prior to approval.

- Once a cost item has the status set to 'Approved' and the page is saved the row will be frozen and services will automatically be created to generate payments. Setting the status to 'Not Approved' will freeze the row.



- Services will be created for each approved cost item; you can see the individual services that will generate the payments listed under the Services icon on the desktop.



- After approval only the end date field remains enabled.

Cost Item	Rate	Frequency	Start Date	End Date	Provider	Status	
SIL: Rent	\$500.00	Monthly	06/01/2015	00/00/0000	Larry Landlord (8059084)	Approved	MIE
SIL: Supervision/Admin	\$50.00	Daily	06/01/2015	00/00/0000	Butterflies SIL Services (8057344)	Approved	MIE

Note: Rate items (except for 'Other') cannot overlap, when entering a new rate for one of these items the previous rate must be ended.

- The Approved Payments for Current Month (or Last Month of Placement) will display a breakdown of the total amounts to be paid to each provider for the current month. If the placement has ended this will show the amounts for the last month of placement.

Approved Payments for Current Month (or Last Month of Placement)	
Total Paid to Butterflies SIL Services (8057344):	\$1,500.00
Total Paid to Larry Landlord (8059084):	\$500.00
Total:	\$2,000.00

Ending SIL Rate Items

Rate items are ended in two ways, ending the SIL placement or manually ending the specific rate item.

1. Ending the out of home placement will automatically end all SIL rate items.
 - Open SIL rate items will be ended as of the placement end date.
 - Future dated SIL items will be marked as Made in Error.
2. Cost items can be manually ended individually.
 - Enter an end date for the item on the SIL Rate page and save.
 - The end date can be entered in advance as a future date or retroactively.

Cost Item	Rate	Frequency	Start Date	End Date	Provider	Status	
SIL: Rent	\$500.00	Monthly	06/01/2015	00/00/0000	Larry Landlord (8059084)	Approved	MIE
SIL: Supervision/Admin	\$50.00	Daily	06/01/2015	00/00/0000	Butterflies SIL Services (8057344)	Approved	MIE

Ending a rate item will automatically end the associated service as of the date entered. If payments had been generated this could result in the payment generation batch creating overpayments that will need to be addressed.

Note: Overpayments will not generate until the next financial batch run. If you would like to generate the overpayments immediately use the re-generate payment option off of the associated service.

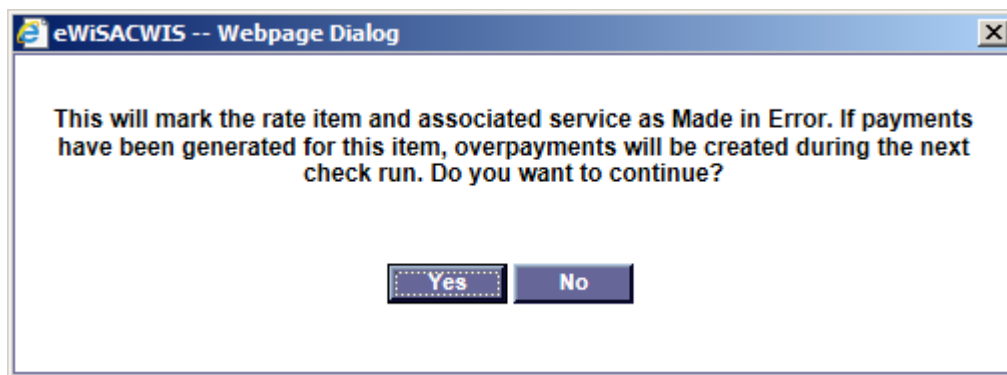
Making a SIL Rate Items in Error

Rate items are made in error in two ways, making the SIL placement in error or manually making the specific rate item in error.

1. Making the out of home placement in error will automatically end all associated rate items as made error.
 - The end date will be set to the start date
 - All associated services will be ended as Made in Error and overpayments may be generated.
2. Making individual rate item in error on the SIL Rate page.
 - Click the MIE link.

Cost Item	Rate	Frequency	Start Date	End Date	Provider	Status	
SIL: Rent	\$500.00	Monthly	06/01/2015	00/00/0000	Larry Landlord (8059084)	Approved	MIE
SIL: Supervision/Admin	\$50.00	Daily	06/01/2015	00/00/0000	Butterflies SIL Services (8057344)	Approved	MIE

- The associated service will be made in error:



Note: Overpayments will not generate until the next financial batch run. If you would like to generate the overpayments immediately use the re-generate payment option off of the associated service(s).

To see cost items that have been made in error or not approved check the 'View Not Approved/Made in Error' checkbox.

eWiSACWIS UAT Print Spell Check Help

Basic
Case: [Badger, Bucky \(8398022\)](#) Child: [Badger, Bucky \(10185761\)](#) DOB: 01/01/1996 County: Milwaukee
Placement Provider: [Butterflies SIL Services \(8057344\)](#) Parent Agency: [Butterflies SIL Services \(8057344\)](#)
Placement: [Supervised Independent Living 06/01/2015 - Present](#)

Supervised Independent Living Rate Details
☒ View Not Approved/Made in Error

Cost Item	Rate	Frequency	Start Date	End Date	Provider	Status	
SIL: Rent	\$500.00	Monthly	06/01/2015	00/00/0000	Larry Landlord (8059084)	Approved	MIE